The Chilton County Commission held an Organizational Meeting, in Clanton, Alabama, Wednesday, November 11, 2020. The following Commissioners were present: Darrell Bone, Jimmie Hardee, Joe Headley, Randell Kelley, Matthew Mims, Joseph Parnell, and Allen Williams. A quorum being present, Attorney Roger Bates opened the meeting to elect Chairman and Vice Chairman at 9:30 A.M.

Attorney Roger Bates called for nominations for Chairman and nominations were as follows: Commissioner Jimmie Hardee nominated Commissioner Joseph Parnell seconded by Commissioner Matthew Mims. With no other nominations:

**BE IT RESOLVED that Commissioner Joseph Parnell be declared Chairman for FY 2020-2021.**

Attorney Roger Bates turned the meeting over to Chairman Parnell.

Chairman Parnell called for nominations for Vice Chairman and nominations were as follows: Commissioner Matthew Mims nominated Commissioner Jimmie Hardee. With no other nominations:

**BE IT RESOLVED that Commissioner Jimmie Hardee be declared Vice Chairman for FY 2020-2021**

Chairman Parnell called for adjournment of the Organizational Meeting.

WHEREAS, Commissioner Mims offered the following resolution seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

**BE IT RESOLVED to adjourn the Organizational Meeting.**

The Chilton County Commission held a regular Commission Meeting, in Clanton, Alabama, Wednesday, November 11, 2020. The following Commissioners were present: Darrell Bone, Jimmie Hardee, Joe Headley, Randell Kelley, Matthew Mims, Joseph Parnell, and Allen Williams. A quorum being present, Chairman Parnell opened the meeting for business at 10:13 A.M.

Commissioner Williams offered the following resolution seconded by Commissioner Mims and carried by unanimous vote of this Commission.

**BE IT RESOLVED to Approve the Agenda with the deletion of advertisement for a clerk position in the Probate Office under Probate Judge.**

WHEREAS, the minutes of the Commission Meeting of October 27, 2020 were reviewed and the Chairman asked for additions, deletions or corrections, all being correct, the Commissioners affixed their signatures to said minutes in the presence of the Commission and the Administrator.

WHEREUPON, Commissioner Mims offered the following resolution which was seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

**BE IT RESOLVED that the minutes of the Regularly Scheduled meeting of October 27, 2020 stand accepted.**

WHEREAS, the Chairman presented the Commission with a list of purchases and claims and it appearing that all the claims are itemized with evidence of delivery of each item to the County as provided by law, and it appearing further that all claims are due, just, correct, and unpaid and no part of same has been paid, Commissioner Williams offered the following resolution which was seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

**BE IT RESOLVED that the Chairman is hereby authorized and directed to draw warrants in favor of the person, firm, or corporation to whom it is due from the funds designated.**
Those in attendance for today’s meeting were:

Commissioner Headley offered the following resolution seconded by Commissioner Mims and carried by unanimous vote of this Commission.

BE IT RESOLVED to approve the following new hires and reclassifications effective November 14, 2020:

- New Hire - Renae Hughes as a full time corrections officer at $14.16 per hour.

- New Hire - Cameron Hubbard as a full time corrections officer at $14.16 per hour.


- New Hire - Mary Jo Tucker as a full time corrections officer at $14.16 per hour.
• New Hire - Gene Mayfield as a full time corrections officer at $14.16 per hour.

• Reclassification – Tyler Smitherman as Courthouse and Tag Office Security and have his payroll expenses deducted out of the Sheriff Department Budget.

• Reclassification – Keith Crosby as a full time deputy at $18.78 per hour. He will be assigned to Courthouse and Tag Office Security.

Commissioner Mims offered the following resolution seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

BE IT RESOLVED to authorize the chairman to sign the Chilton County Board of Education Memorandum of Understanding regarding Safety Resource Officers.
MEMORANDUM OF
UNDERSTANDING Chilton County
Sheriff’s Department
&
Chilton County Board of Education
for
The School Resource Officer Program

This agreement made and entered into this 1st day of October 2020 by and between Chilton County Sheriff’s Department and Chilton County Board of Education.

It is the intention of Chilton County Sheriff’s Department and Chilton County Board of Education to maintain a collaborative effort to provide a safe and healthy school environment for students, staff, faculty, and visitors.

Goals and Objectives
- Establish a positive working relationship in a cooperative effort to prevent juvenile delinquency and assist in student development
- Maintain a safe and secure environment on a school campus which will be conducive to learning
- Promote positive attitudes regarding the police role in society

Assignment of School Resource Officer

The Chilton County Sheriff’s Department will provide a School Resource Officer(s) to following schools: Verbena High, Verbena Annex and Isabella High School

The Chilton County Sheriff’s Department, in conjunction with the superintendent of the Chilton County Board of Education (and any other school personnel designated by the superintendent) will determine which officer will assume the role and responsibilities of a school resource officer.

It is the responsibility of the school resource officer to coordinate with the school to establish work schedule.

School resource officer(s) shall remain employees of the Chilton County Sheriff’s Department

and shall not be employees of the Chilton County Board of Education. Chilton County Board of Education acknowledge that the school resource officer will remain responsive to the command of the Chilton County Sheriff’s Department

Hours and Special Events

Chilton County Sheriff’s Department will assign the school resource officer(s) workdays and shifts. During the school’s regular school hours, the school resource officer(s) may be off campus to conduct such duties as may be required by their assignment, or other assignments designated by supervisors of the Jessamine Police Department

Duties of the School Resource Officer

- Assist the superintendent, principals, faculty, and staff in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on school grounds.
- Present topics to students on various law enforcement/safety issues.
- Contact the principal of the school about any juvenile delinquency, incidents, charges, and arrests within a timely manner.
- Take law enforcement action when necessary.
- Conduct investigations of crimes that occur at any school and use other resources if needed for follow up investigations.
- Follow the guidelines of the Jessamine Police Department policies in regard to investigations, interviews and searches relating to juveniles.
- Assist the superintendent, principals, faculty, and staff in enforcing the campus code of conduct and other school rules in order to maintain a safe learning environment. When it pertains to preventing a disruption that would, if ignored, place students, faculty and staff at risk of harm, the SRBO will resolve the problem to preserve the school climate. IN ALL OTHER CASES, disciplining students is a School District responsibility, and the SRBO will intervene and take students who violate the code of conduct to the principal whose school discipline can be rested on.
Commissioner Mims offered the following resolution seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

**BE IT RESOLVED** to pay Icotech Inc. for the emergency replacement of an ECON server at the jail in the amount of $3,700 to be paid out of the Jail Maintenance Fund.

Commissioner Mims offered the following resolution seconded by Commissioner Hardee and carried by a vote of this Commission with Commissioner Williams opposed.

**BE IT RESOLVED** to approve the Alabama Department of Public Health fee schedule for Chilton County.

Commissioner Hardee offered the following resolution seconded by Commissioner Mims and carried by a vote of this Commission with Commissioner Williams opposed.

**BE IT RESOLVED** to require all business to be discussed in a work session prior to any action taken in a regular Commission meeting.

Commissioner Williams offered the following resolution seconded by Commissioner Mims and carried by unanimous vote of this Commission.

**BE IT RESOLVED** to permit Brad Carter and Melanie Prather to have access to Ebay’s website for work purposes only regarding determining values of some equipment. No accounts are to be opened and no county email addresses are to be used.

Commissioner Mims offered the following resolution seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

**BE IT RESOLVED** to bond Commissioners for 4 years instead of annually.
Commissioner Hardee offered the following resolution seconded by Commissioner Mims and carried by unanimous vote of this Commission.

BE IT RESOLVED to transfer the black 2009 F-150 Maintenance pickup VIN#1FTRF12W89KB35838 to Minooka Park.

Commissioner Mims offered the following resolution seconded by Commissioner Williams and carried by unanimous vote of this Commission.

BE IT RESOLVED to purchase a limb truck off Sourcewell bid list Contract#081716-KTC in the amount of $163,850.

Commissioner Williams offered the following resolution seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

BE IT RESOLVED to amend the previous resolution to include the approval of budget amendments as follows:
- Decrease 001-62101-000 Transfer out to Rural & Industrial Development Fund in the amount of $163,850.
- Decrease 105-61110-000 Transfer in from General and 105-51905-591 Reserve for Capital Outlay in the amount of $163,850.
- Increase 001-62121-00 Transfer out to Gasoline in the amount of $163,850.
- Increase 111-61110-00 Transfer in from General and 111-53100-560 Construction Equipment in the amount of $163,850.

Commissioner Hardee offered the following resolution seconded by Commissioner Mims and carried by unanimous vote of this Commission.

BE IT RESOLVED to add Paul McFarland to payroll as a truck driver in the Road Department at $14.00 per hour effective November 16, 2020.

Commissioner Mims offered the following resolution seconded by Commissioner Hardee and carried by unanimous vote of this Commission.

BE IT RESOLVED that being no further business to come before this Commission that this meeting be adjourned until the next regularly scheduled Commission Meeting on November 24, 2020.
I, Joseph Parnell, Chairman for the Chilton County Commission, hereby certify the proceedings of this Regular Commission Meeting of November 11, 2020 were entered into this Minute Book and a copy placed in the Office of the Chilton County Commission in the Courthouse after approval.

DARRELL BONE

JIMMIE HARDEE

JOE HEADLEY

RANDELL KELLEY

MATTHEW MIMS

JOSEPH PARNELL

ALLEN WILLIAMS

SYLVIA SINGLETON

ADMINISTRATOR